Lab Submission Policy

1. Reports are submitted as Google Documents through the website submission page.
2. Pre-labs are due on the first day of the lab.
3. Lab reports are due 1 week after the lab is completed, before lab starts.
4. Lab reports are due BEFORE the classroom time starts on the due date of the lab. So for a student in the Wed. 10 - noon lab, Lab 1, which was performed on Jan 8 and 15, is due Jan. 22 BEFORE 10AM

Late Submission Policy

1. The pre-lab is not accepted late.
2. For the lab reports, a student may submit in the first 24 hours of being late for 5% off, each subsequent 24 hour period is 5% off. No lab will be accepted after 7 days past the due date. For example, a student in the Wed. 10 noon lab submitting lab 1, which is due before 10:00 AM on Jan. 22nd, submits a lab report that, when graded without late penalties, receives a 95 out of 100.
   a. case (1) A student submits the Lab 1 report at 9:59 AM Jan 22nd - the lab is on time, no penalty. The student receives a 95 for lab 1.
   b. case (2) A student submits the Lab 1 report at 10:01 AM Jan 22nd - the lab is one day late. 5% penalty. The student receives a 90 for lab 1.
   c. case (3) A student submits the Lab 1 report at 9:59 AM Jan 23rd - the lab is one day late. 5% penalty. The student receives a 90 for lab 1.
   d. case (4) A student submits the Lab 1 report at 10:01 Jan. 23rd - the lab is 2 days late, a total penalty of 10%. The student receives a 85 for lab 1.
   e. case (5) A student submits the Lab 1 report at 9:59AM Jan 29th - the lab is 7 days late, a total penalty of 35%. The student receives a 60 for lab 1.
   f. case (6) A student submits the Lab 1 report at 10:01 Jan 29th - the lab is more than 7 days late and is not accepted. The student receives a 0 for Lab 1.